



BITS PrintRelease

Secure Printing Made Easy

You've probably noticed that many printers in a corporate environment often have a stack of abandoned print jobs left in the tray, the pile gets bigger and bigger until eventually someone gets fed up of having to continuously sort through the stack in order to find their own job and then throw's the rest away... what a waste of paper, ink, time & money!

It's a common problem in many corporate environments – it's far too easy for staff to just hit the print button and then never bother going to collect the printed document. Not only is this wasteful but it can also pose a large security risk if sensitive documents are left uncollected on the printer.

BITS PrintRelease helps to overcome these problems by ensuring that documents are only printed once the user has released the document at the device.

BITS PrintRelease Overview

BITS PrintRelease has been designed to make secure printing easier than ever before. Utilising the latest embedded technology on printers and MFP's, it is very easy to install and implement and provides a simple cost-effective solution for a wide range of corporate environments.

BITS PrintRelease is unique because it's been developed by BITS, an independent software provider – so it is not restricted to any individual printer manufacturer or accounting software package, and can work across a wide range of devices & environments. The printing process is simple as it has been designed to be very user friendly and accessible to anyone within an organisation.

Secure printing means that documents are only printed when the user is at the device, which brings many benefits to an organisation:

- Improved Security – removing the risk of sensitive documents being printed and then left in the tray.
- Reduced Waste – users only print the documents that they really need or actually remember to collect.
- Good for the Environment – another positive contribution towards your corporate responsibility policy.
- Increased Flexibility – users are not restricted by which device they can print to, so if their nearest device is busy or they need to access the document from a different part of the building, it's not a problem.

BITS PrintRelease Key Benefits:

- Secure printing
- Reduce wastage and costs
- Better for the environment
- Easy to use
- Cost effective solution, with minimal set-up costs
- Provides all the essential features
- Works on many devices across a wide range of manufacturers
- Easy installation with full support provided



BITS PrintRelease Features

Features at a Glance:

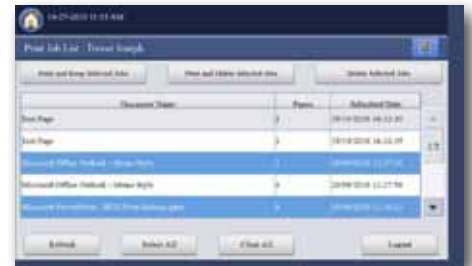
- A choice of log-in options: PIN, username/ password, card reader
- Users only have access to their own jobs
- Users can choose to print, remove or save jobs at the device
- Ability to print jobs from a device without a touch screen
- Timed Deletion of all jobs that have not been printed with set time limits

How BITS PrintRelease works

- When a user sends a job to print the default option will send the job to 'printer queue'
- When the user is ready to collect the job they can retrieve it from any printer on the network by securely logging in at the device with either their PIN number, username & password or card reader.
- A list of all the jobs that have been sent to print by that user are then displayed on the display panel of the device and they can decide which jobs they want to print.
- The user also has the ability to decide at the device which jobs they want to delete from the queue or keep for future use.
- If the device the user wants to print to doesn't have a display panel, then a card reader facility is also available which enables them to print all the jobs in their queue.
- The Administrator has the ability to set up a timed deletion feature, which means that if a user sends a job to print but then doesn't collect it within the time specified it will automatically be deleted from the print queue.



Log-in Screen... easy access from the device



Print Job List... a list of jobs waiting to be printed by the user



Print History... shows a complete list printed by an individual user

From A Name You CanTrust

BITS PrintRelease has been developed by BITS (Business I.T. Systems Ltd) who have been in the industry for over 20 years. We are a UK company with our Head Office located in Surrey and have a team of experienced technical staff, so you can rely on us to provide you with comprehensive support whenever you need it.



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